1. **COMPLIANCE TRACKING OF ALL PARCELS SUBJECT TO THE BUFFER LAW**
   All parcels in the county are to be reviewed within a 3-year timeframe. The SWCD will conduct these reviews using the following process:
   - Wrap up of initial buffer compliance through 2019. Monitoring will begin in 2020.
   - Review of 1/3 of parcels each year based on a map (attachment A)
     - Most recent aerial imagery will be used to conduct compliance monitoring.
     - In areas with questionable buffer widths ground truthing may be conducted (per landowner permission).

2. **RANDOM SPOT CHECKS**
   Random spot checks will be done in addition to the tracking of all parcels within a 3-year span. These checks will be conducted via aerial photo review or on-site review depending on availability of updated aerial photos and the practice that is being checked/access to farms. A combination of both aerial and on-site review may also be used.
   - Traverse County SWCD will conduct random spot checks on 25 parcels per year outside of the scheduled area for compliance monitoring each year.
     - Traverse County SWCD will review and inspect select parcels based on the following prioritization:
       - Previously noncompliant
       - Variable width buffers
       - Parcels with alternative practices
         - Critical area seeding
         - No-till and strip till practices
         - Negative slope
         - Or other alternative practices
       - Cost-share funded projects
       - Whistle blower complaints

3. **PROCESS TO DOCUMENT SPOT CHECKS**
   - Traverse County SWCD will use a separate spreadsheet, along with BuffCAT to track the compliance status of the parcels monitored each year.

4. **PROCESS TO HANDLE NONCOMPLIANCE**
   - Traverse County SWCD will gather the noncompliant parcels throughout the year weather by aerial photo, spot check, or whistle blower complaints.
     - Issue a notification of noncompliance to the Landowner, County/Watershed District (whomever has enforcement jurisdiction for that waterbody), and BWSR