

BOARD MEETING AGENDA

TRAVERSE SOIL & WATER CONSERVATION DISTRICT

USDA Service Center 304 4th St. N., Wheaton, MN

Thursday November 9, 2023

7:00 a.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approve Agenda (*Motion Required*)
5. Minutes of the October Meeting (*Motion Required*)
6. October Treasurer's Report (*Motion Required*)
7. Correspondence
8. Technician's Reports
 - A. District Technical Manager
 - i. Cost Share: Contracts (*Motion Required*)
 - ii. Cost Share: Contract Amendments (*Motion Required*)
 - B. District Conservation Technician – Jerod
 - C. District Conservation Technician – Max
 - D. District Conservation Technician – Tate
9. NRCS Field Office Report
10. Office Report
 - A. Grant and Program Updates
 - B. BWSR Academy Training Report
 - C. Joint Powers Agreement with Traverse County (*Motion Required*)
 - D. Area I MASWCD Meeting - November 21 in Mahnomen
 - E. MASWCD State Convention – December 11-13 in Bloomington
 - i. See Next Page for Information, Due Dec. 1
 - F. 2024 Scholarship Award - \$400 (*Motion Required*)
11. December Meeting Date – December 14
 - A. Personnel Committee Meeting to Discuss Annual Reviews
12. Other
13. Adjourn

Notes about Convention Registration

December 11, 12, 13, 2023

DoubleTree by Hilton Hotel Bloomington - Minneapolis South
7800 Normandale Blvd., Bloomington MN 55439

- **Registration Deadline is December 1.**
- Hotel rooms are reserved. Reservations will be cancelled as necessary.
- We need to know your registration choices - see options below.
- SWCD staff will submit registration forms and payment on behalf of supervisors.
- Cost of spouse's meals are the responsibility of the supervisor/employee.
- If you have questions, please call!

⊗ Registrant 1

Name *

First

Last

Agency/Organization *



Registration Fee *

- Complete Convention Registration - \$315.00
- Tuesday Only Registration - \$235.00
- Wednesday Only Registration - \$195.00
- ~~Speaker Registration - \$0.00~~
- ~~Award Winner - Outstanding Conservationist - \$0.00~~
- ~~Award winner (e.g. Forest Steward, Community Cons~~
- spouse of SWCD supervisor/employee - \$0.00

Registration fees do not include meals. Please register for meals below.

Meals

- Tuesday Continental Breakfast - \$25.00
- Tuesday Luncheon - \$35.00
- Wednesday Continental Breakfast - \$25.00
- Wednesday Luncheon - \$35.00

Continental breakfasts include bakery items, breakfast sandwiches, fruit, coffee, and juice.

Please note Wednesday's luncheon requires reserved seating. Seating reservations need to be made on-site at the convention registration desk.

Program/Schedule **SNAPSHOT:**

Monday, Dec 11: Pre-convention informational workshops related to SWCD human resources issues

Tuesday, Dec 12: continental breakfast*, plenary sessions, agency and vendor exhibits, awards luncheon*, afternoon breakout sessions, evening reception with cash-bar and hors d'oeuvres

Wednesday, Dec 13: continental breakfast*, business meeting, morning SWCD employee breakout sessions, agency and vendor exhibits, Outstanding Conservationist informational program and photo area, Outstanding Conservationist Awards Luncheon*

**please note there are extra fees for breakfasts and lunches*