

TRAVERSE SWCD JULY 2024
BOARD MEETING MINUTES

The meeting was called to order at 7:30 a.m. on Wednesday, July 10, 2024 by Chairperson Doug Frisch.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call

Supervisors present: Dennis Zimbrick, Greg Hoppe, Jeff Peterson, Chester Raguse, and Doug Frisch. Absent: None. Staff and others present: Sara Gronfeld, Trudy Determan, Bruce Johnson, Jerod Lennox, Tate Serocki, and Devon Thompson.

Approve Agenda

A motion was made by Raguse, second by Peterson to approve the agenda. Motion carried unanimously.

Minutes of the June Meeting

A motion to accept the minutes was made by Hoppe, second by Zimbrick. Motion carried unanimously.

June Treasurer's Reports

A motion to approve the June treasurer's report was made by Hoppe, second by Raguse. Motion carried unanimously.

Quarterly Report

A quarterly report was provided for review.

2025 Budget

Gronfeld reviewed the draft 2025 budget proposal and highlighted updates from the 2024 budget. Staff answered questions about capital purchase history. A motion to accept and finalize the 2025 draft budget as presented was made by Raguse, second by Zimbrick. Motion carried unanimously.

Correspondence

Gronfeld circulated the correspondence folder.

District Technical Manager's Report

Johnson reported on his activities from the past month. Tree planting sites and grass seeding projects are complete and staff will be processing billing for many projects soon. The parking lot asphalt paving was completed, and all are satisfied with the outcome. Staff will work to get bids for seal coating the new asphalt. Plans for the upcoming field day with Ray Archuleta are being finalized as registration numbers are totaled. Supervisors are encouraged to attend the event.

A motion was made for SSTS Upgrade grant contract by Zimbrick, second by Raguse and carried unanimously.

Andrew Jipson	SSTS-24-02	\$11,250
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A motion was made for a Lined Waterway Outlet contract by Raguse, second by Hoppe and carried unanimously.

Brian Weber	LWO-24-09	\$1,350.00
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A motion was made for a Lined Waterway Outlet contract by Raguse, second by Hoppe and carried unanimously.

Lee Erickson Trust LWO-24-01 \$4,500

A motion was made to approve the Observation Well Monitoring Contract with the Minnesota Department of Natural Resources by Raguse, second by Zimbrick and carried unanimously.

District Conservation Technician

Lennox provided an update on his recent activities. He has been working to complete grass seeding projects, has done some site preparation, and helped with tree planting.

District Engineering Technician

Serocki delivered an update on his activities. He also assisted with tree planting and met with engineering staff to work on surveying for project designs.

District Conservation Technician

Thompson reported his activities including many of the same activities described previously.

NRCS Field Office Report

There was no update available from the NRCS agency.

Office, Program, Grant Reports

Gronfeld offered an update with details about scheduling. She attended the Traverse County Board meeting on July 2 and delivered a brief update. Gronfeld has continued to work on processing of RIM easements and assisted landowners with soliciting bids for wetland restoration construction for an approved easement.

RRVCSA Joint Powers Board Meeting

The upcoming meeting is scheduled to run from 10-1 on Wednesday July 31 and is available both in person in Mahanomen and remotely via Microsoft Teams. Raguse is the delegate for the committee and indicated interest in attending remotely that day from the SWCD office.

1W1P/CWMP Updates

Gronfeld offered a brief update about the programming. Both the Bois de Sioux-Mustinka and Upper MN River implementation grants are on track for planning and spending. The staff meeting for Bois de Sioux-Mustinka was cancelled in July due to limited staff availability.

August Meeting Date

The August meeting will be held on Thursday, August 8, at 7:30 a.m.

Other Business

None.

Adjourn

A motion was made by Zimbrick second by Hoppe to adjourn the meeting at 8:25 a.m. Motion carried.

DISTRICT SECRETARY

DATE