The meeting was called to order at 7:30 a.m. on Thursday, August 9, 2018 by Gregory Hoppe at the USDA Service Center Conference Room in Wheaton, MN.

Supervisors present: Carol Johnson, Alan Bruce, Dennis Zimbrick, David Rinke, and Greg Hoppe. Absent: None.

Staff and others present: Sara Gronfeld, Bruce Johnson, Trudy Determan, Taylor Hufford, Conservation Corps Apprentice Rachel Bruxvoort, NRCS Soil Conservation Technician Jonathan Quast, and County Commissioner Dave Salberg.

**Pledge of Allegiance**
The Pledge of Allegiance was recited.

**Agenda**
A motion to accept the agenda, with the revisions noted, was made by Rinke, second by Zimbrick. Approved: Johnson, Zimbrick, Bruce, Rinke, and Hoppe. Opposed: None. Motion carried.

**Minutes**
A motion to accept the July meeting minutes as presented was made by Bruce, second by Johnson. Approved: Johnson, Hoppe, Bruce, Rinke, and Zimbrick. Opposed: None. Motion carried.

**Treasurer’s Report**
A motion to approve the July treasurer’s report as presented was made by Zimbrick, second by Johnson. Approved: Johnson, Hoppe, Bruce, Rinke, and Zimbrick. Opposed: None. Motion carried.

**Correspondence**
Gronfeld circulated the correspondence folder and highlighted notice of the 2018 MCIT Dividend scheduled to be paid to the SWCD, in the near future.

**District Technical Manager Report**
Bruce Johnson has been working with landowners for alternative practices for buffers. Michelle Oie with the Minnesota Pollution Control Agency visited the office to complete an audit of feedlot program records this past week.

There are a lot of acres of newly planted grassland and mid-contract management that need to be mowed. The SWCD is in need of another mower to accomplish this task. A motion to purchase JD HX15 mower from Greg Hoppe for $8,000 was made by Zimbrick, second by Rinke. Approved: Johnson, Hoppe, Bruce, Rinke, and Zimbrick. Opposed: None. Motion carried.

**District Program Technician**
A motion was made to accept the resignation of Casey O’Leary was made by Rinke, second by Bruce. Approved: Johnson, Hoppe, Bruce, Rinke, and Zimbrick. Opposed: None. Motion carried.
Gronfeld discussed plans for hiring an employee to fill the position opening. The board discussed changes to the classification of the Conservation Technician position currently filled by Taylor Hufford. The position is currently classified as temporary, grant funded. Motion to change Hufford’s position description classification to a permanent position was made by Zimbrick, second by Johnson. Approved: Johnson, Hoppe, Bruce, Rinke, and Zimbrick. Opposed: None. Motion carried.

**District Conservation Technician Report**
Hufford reported extensive hours spent mowing in July.

**Conservation Corps Apprentice**
Rachel reported assistance provided with fair booth preparations, mowing, RIM site inspections, and CRP status reviews for NRCS.

**NRCS Report**
Quast presented the NRCS report and delivered an update about programs and operations.

**Legislative Report**
Johnson delivered her legislative report.

**Office Report**
Gronfeld reported about recent assistance she provided with CRP contract processing and CREP application development and assembly. She reviewed the report presented to the county board on Tuesday August 7 and discussed some details of wetland delineation reviews for local projects along with a summary of other grant programs.

**Cost Share**
A motion was made by Bruce to approve a well sealing contract, second by Johnson.
Mike Toelle  CLWP17-WS-06  $400.00
Approved: Johnson, Hoppe, Bruce, Rinke, and Zimbrick. Opposed: None. Motion carried.

A motion was made by Bruce to approve well sealing payment, second by Rinke.
Emma Oscarson  CLWP17-WS-03  $400.00
Approved: Hoppe, Bruce, Johnson, Rinke, and Zimbrick. Opposed: None. Motion carried.

**Fair Booth**
Gronfeld reported details about preparing for assembly of the fair booth.

**Partnership with Bois de Sioux Watershed District**
Gronfeld reported a committee meeting next Wed, Aug 15, with a few members of the Watershed Board, staff and a committee of SWCD Board members and staff to discuss the working relationship between local government units.

**1W1P Policy Committee Resolution**
A motion was made by Rinke to approve the following Resolution to Approve the One Watershed, One Plan Policy Committee Rules, second by Johnson. Approved: Hoppe, Johnson, and Rinke. Opposed: Bruce. Abstaining: Zimbrick. Motion carried.
Resolution to Approve the
One Watershed, One Plan
Policy Committee Rules

WHEREAS, the Minnesota Board of Water and Soil Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minnesota Statutes, Chapter 103B.801, Comprehensive Watershed Management Planning Program; and

WHEREAS, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a local water management plan; and

WHEREAS, Minnesota Statutes, Chapter 103D.401, Watershed Management Plan, authorizes Minnesota Watershed Districts to develop and implement a watershed management plan; and

WHEREAS, Minnesota Statutes, Chapter 103C.331, subdivision 11, Comprehensive Plan, authorizes Minnesota Soil and Water Conservation Districts to develop and implement a comprehensive plan; and

WHEREAS, the counties, soil and water conservation districts, and watershed district within the Bois de Sioux – Mustinka Watersheds have interest in developing a comprehensive watershed management plan for the Bois de Sioux – Mustinka Watersheds; and

WHEREAS, representatives from the counties, soil and water conservation districts, and watershed district within the Bois de Sioux – Mustinka Watersheds have developed a set of Policy Committee Rules (attached).

NOW, THEREFORE, BE IT RESOLVED, that Traverse Soil and Water Conservation District recognizes and supports watershed-scale planning efforts consistent with Minnesota Statutes, Chapter 103B.801, also known as One Watershed, One Plan; and

BE IT FURTHER RESOLVED that the One Watershed One Plan Policy Committee Rules are approved on behalf of Traverse Soil and Water Conservation District.

Data Practices Policy
A motion was made by Zimbrick to approve the Data Practice Policy as presented, second by Bruce. Approved: Hoppe, Johnson, Rinke, Bruce, and Zimbrick. Opposed: None. Motion carried

FY18 Farm Bill Assistance Grant Agreement Amendment
A motion was made by Zimbrick to approve the agreement amendment, second by Johnson. Approved: Hoppe, Johnson, Rinke, Bruce, and Zimbrick. Opposed: None. Motion carried.

September Meeting Date
The September meeting date is scheduled Thursday, September 13 at 7:30 a.m.
Other Business
Gronfeld reported that the interview of the 2018 Conservation Partner is complete, photos were taken of the recipients Kevin and Ruth Pederson and the article will be submitted to the Wheaton Gazette next week.

Adjourn
A motion was made by Johnson to adjourn the meeting at 9:10 a.m., second by Zimbrick. Approved: Hoppe, Bruce, Zimbrick, Rinke, and Johnson. Opposed: None. Motion carried.